



# GOVERNOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT (GO-BIZ)





**Local Immigrant  
Integration and  
Inclusion Grant  
(LIIG)  
Round Two**

---

# GO-Biz Immigrant Integration Team



**ODET FORD**  
Immigrant Integration Manager



**YOAN VIVAS**  
Immigrant Integration Analyst



**LIZBETH CASTILLO**  
Executive Fellow

# Background and Program Overview

---

The Budget Act 2022 established the Local Government Immigrant Integration Initiatives program within the Governor's Office of Business and Economic Development (GO-Biz).



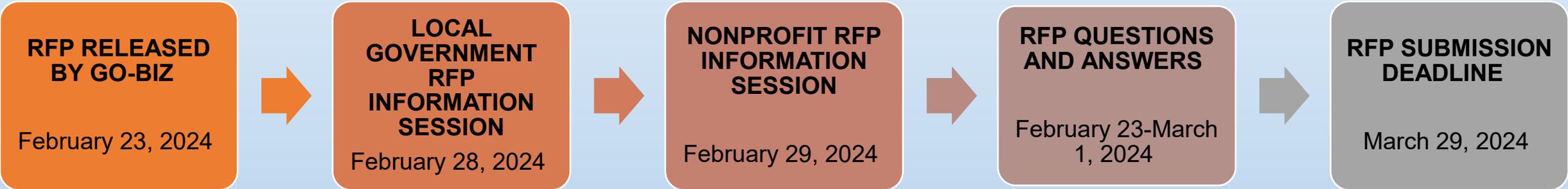
The Local Immigrant Integration and Inclusion Grant (LIIG), a \$2.1 million initiative by California's GO-Biz, aims to bolster immigrant integration, build community trust, and strengthen local governments' capacity to serve immigrants.

This second round of funding will prioritize rural areas with high immigrant density and access to limited immigration resources, such as Imperial, Monterey, Napa, San Benito, San Bernardino, Santa Cruz, Sonoma, and Ventura counties.



# RFP Timeline

---



# Target Populations

---

## Selected grantees will prioritize:

- Immigrants
- Refugees or Asylees
- Unaccompanied minors
- Immigrant youth
- Immigrants residing in rural California
- Hard-to-reach immigrant populations



**Any service or programming funded under LIIIIG shall be accessible to immigrants regardless of immigration status, and documentation of status shall not be required.**

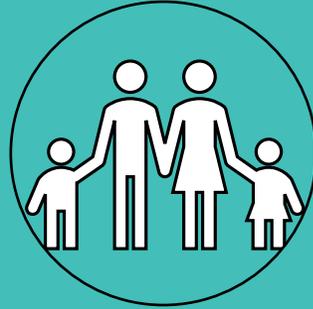


# Eligible Activities



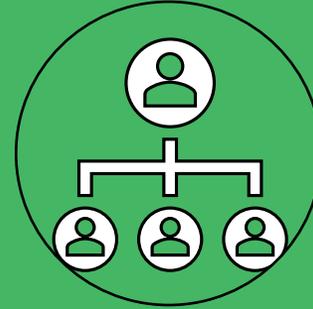
## Economic Development

- Resources, training, mentorship, and access to capital.
- Developing industry-recognized apprenticeship programs.
- Assisting with professional certification and workforce development training.
- Providing digital and financial literacy training to immigrant residents.



## Social Service Navigation

- Case management services, eligibility determination, and referral navigation.
- Individualized assessments and cultural orientation.
- Education and outreach on available services and language support.



## Interagency Technical Assistance

- Develop and implement policies and best practices to serve immigrant residents.
- Establishing interagency task forces and facilitating coordination.
- Organizing meetings, workshops, and capacity building.
- Providing technical assistance for language access and cultural sensitivity.



## Civic & Community Engagement

- Leadership development programs for immigrant residents and unaccompanied youth.
- Cross-cultural understanding through cultural exchanges.
- Community resource fairs to connect immigrants with local services.



# Application Overview

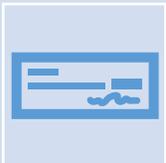
---



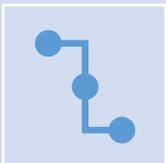
GO-Biz will fund 1-2 local government staff positions to develop or expand immigrant integration efforts, increase community trust, and enhance the organizational capacity of local governments in California.



Local governments are encouraged to focus on 1-2 funded activities and may propose additional activities.



GO-Biz will determine budget proposals based on the number of proposed staff to be hired or advanced and operational costs.



Applicants intending to subgrant may request a 15 to 20 percent administrative fee.



## Statute Grant Requirements

The grant funding shall not replace any existing funding or programming.

Provide a plan for funding continuity after the one-time grant is awarded.

Applicants shall seek input from the public regarding the proposed activities.

Any service or programming funded under LIIG shall be accessible to immigrants regardless of immigration status.



# Eligible Applicants

## Local government eligibility criteria:

- a. The applicant is a California City, County, or County or City Department.
- b. Has an existing:
  - i. Office of Immigrant Affairs/New Americans **OR**
  - ii. Designated Immigrant Affairs Liaison **OR**
  - iii. Administers public programs or benefits for immigrant populations, including but not limited to Economic Development, Work Force Development, CalFresh, CalWORKS, Refugee Resettlement Programs, Immigration Legal Services, etc.
- c. Has experience administering State grant or contract funding.

## Nonprofit subcontracting eligibility criteria:

- a. Meets the requirements set forth in Section 501(c)(3) or 501(c)(5) of the Internal Revenue Code
- b. Has experience delivering the eligible activities included in the Local Immigrant Integration and Inclusion Grant
- c. Has experience administering programs or benefits for immigrant populations including, but not limited to, Economic Development, Work Force Development, CalFresh, CalWORKS, Refugee Resettlement Programs, Immigration Legal Services, etc.
- d. Has experience administering City, County, or State grant or contract funding



# Grant Terms

---

## Year 1

**Grant Agreement Term:**  
August 1, 2024, to July 31, 2025

**Service Term:**  
August 1, 2024, to September 30, 2025

## Year 2

**Grant Agreement Term:**  
August 1, 2025, to July 31, 2026

**Service Term:**  
August 1, 2025, to September 30, 2026



# Review Process and Application Evaluation

---

## Application Evaluation Overview

GO-Biz considers several factors when evaluating applications, including:

1. Funding eligibility criteria
2. Staffing capacity
3. Organizational oversight and administrative capacity
4. Information provided in the RFP Application (Exhibit A) and Budget Proposal (Exhibit B).
5. Demographic Data
6. Needs, Capacity, Cultural Competency, Expertise



# Reporting

---

**GO-Biz will provide the grantees with a reporting template for submitting quarterly financial and activity reports upon execution of the grant agreement.** GO-Biz will require grantees to collect and report aggregated data that includes but is not limited to the following:

- i. Type of Activity or Service Provided
- ii. Total Number of Individuals Served
- iii. Ethnicity and Race
- iv. Country of Origin
- v. Language Proficiency
- vi. Age Distribution
- vii. Gender

(Please note that each reporting item applies only if the grantee has conducted the corresponding activity)



# Reporting Schedule

---

Year 1: Reporting Period	Report Due
August 1, 2024 – October 31, 2024	November 14, 2024
November 1, 2024 – January 31, 2025	February 14, 2025
February 1, 2025 – April 30, 2025	May 14, 2025
May 1, 2025 – July 31, 2025	August 14, 2025



# Invoicing

- Grant recipients will submit a quarterly invoice to GO-Biz to reimburse eligible monthly expenses.
- Invoices should be submitted within 15 calendar days after the end of each month unless otherwise specified. **All invoices must be submitted with an expense report.**
- GO-Biz will provide grantees with an invoice and expense template upon executing the grant agreement. Grantees shall not exceed the award issued for services.

Year 1: Invoicing Period	Invoice Due
August 1, 2024 – October 31, 2024	November 14, 2024
November 1, 2024 – January 31, 2025	February 14, 2025
February 1, 2025 – April 30, 2025	May 14, 2025
May 1, 2025 – July 31, 2025	August 14, 2025



# Authorized Representative

---

All applicants **must designate an Authorized Representative** who will carry out a variety of responsibilities during the application process and grant period. The **authorized representative should:**

- Serve as the principal contact for GO-Biz.
- Submit performance and financial reports.
- Receive and distribute GO-Biz reimbursements to subgrantees (if applicable).
- Serve as formal liaison between grantee and subgrantee.
  - Communicate any programmatic or agreement-related issues to the subgrantee as listed in the agreement.
  - Subgrantees are expected to contact their Authorized Representative when programmatic issues and questions arise.
- Inform GO-Biz when responsibilities are transferred to an additional staff member.
  - Staff members must submit a written statement confirming they are acting on behalf of the Authorized Representative.



# To Consider

---



Review the Checklist, Appendix 2, for a complete list of documents to be submitted



All applicants must comply with the requirements described in the RFP



Incomplete, late, or altered application forms will not be accepted



**To apply:** submit a complete application with attachments no later than 5:00 PM (Pacific Time) on March 29, 2024, to [immigrantintegration.initiatives@gobiz.ca.gov](mailto:immigrantintegration.initiatives@gobiz.ca.gov) with the subject line: “FY 2024-25 LIIG Application”



# Q&A

---



# Contact Us

---

**Immigrant Integration Inbox:** [immigrantintegration.initiatives@gobiz.ca.gov](mailto:immigrantintegration.initiatives@gobiz.ca.gov)

**Odet Ford** | Immigrant Integration Manager

[Odet.Ford@gobiz.ca.gov](mailto:Odet.Ford@gobiz.ca.gov)

**Yoan Vivas** | Immigrant Integration Analyst

[Yoan.Vivas@gobiz.ca.gov](mailto:Yoan.Vivas@gobiz.ca.gov)

**Lizbeth Castillo** | Executive Fellow

[Lizbeth.Castillo@gobiz.ca.gov](mailto:Lizbeth.Castillo@gobiz.ca.gov)

